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SOUTH AFRICAN QUALIFICATIONS AUTHORITY

REGISTERED UNIT STANDARD:

Outline the legal environment of a selected industry

SAQA US ID	UNIT STANDARD TITLE			
13936	Outline the legal environment of a selected industry			
ORIGINATOR		ORIGINATING PROVIDER		
SGB Administration				
QUALITY ASSURING BODY				
-				
FIELD			SUBFIELD	
Field 03 - Business, Commerce and Management Studies			Office Administration	
ABET BAND	UNIT STANDARD TYPE	PRE-2009 NQF LEVEL	NQF LEVEL	CREDITS
Undefined	Regular-Fundamental	Level 3	NQF Level 03	2
REGISTRATION STATUS		REGISTRATION START DATE	REGISTRATION END DATE	SAQA DECISION NUMBER
Reregistered		2012-07-01	2015-06-30	SAQA 0695/12
LAST DATE FOR ENROLMENT		LAST DATE FOR ACHIEVEMENT		
2016-06-30		2019-06-30		

In all of the tables in this document, both the pre-2009 NQF Level and the NQF Level is shown. In the text (purpose statements, qualification rules, etc), any references to NQF Levels are to the pre-2009 levels unless specifically stated otherwise.

This unit standard replaces:

US ID	Unit Standard Title	Pre-2009 NQF Level	NQF Level	Credits	Replacement Status
113842	Operate according to standard operating procedures and within the parameters of applicable legislation	Level 3	NQF Level 03	10	Complete

PURPOSE OF THE UNIT STANDARD

This unit standard provides a broad introduction to the legal environment of a selected business sector.

The qualifying learner is capable of:

- Identifying the statutory elements in the structure of an organisation in a selected business sector and describe the structure of such a company
- Explaining how their own business sector is regulated and know the main points of the legislation that apply to the industry

LEARNING ASSUMED TO BE IN PLACE AND RECOGNITION OF PRIOR LEARNING

There is open access to this unit standard. The learner should be competent in Communication and Mathematical Literacy at NQF level 2.

UNIT STANDARD RANGE

The typical scope of this unit standard is:

- The main elements of the structure of a typical company in the industry.
- The Legislation and Codes of Practice specific to the industry that the learner is working within, for example, in the Unit Trust Industry, the following legislation would apply: The Unit Trust Control Act, the Unit Trust Control Amendment Act, the investment Schemes Bill/Act. In the Pharmaceutical Industry, the Medicines and Related Substances Control Act, the Medical

Schemes Act, The Pharmacy Act and The National Drugs Policy would be relevant.

Specific Outcomes and Assessment Criteria:

SPECIFIC OUTCOME 1

Identify the statutory elements in the structure of an organisation in a selected business sector

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

1. The legislated positions within an organisation in a selected business sector are named with examples of each.

ASSESSMENT CRITERION 2

2. The relationship between, and the roles of the legislated positions is described according to their purpose statement portfolio.

ASSESSMENT CRITERION 3

3. The legal obligations of the legislated roles are explained with reference to the relevant legislation.

SPECIFIC OUTCOME 2

Describe the structure of an organisation within their own business sector

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

1. The structure of a typical company in their own business sector is illustrated graphically, with reference to a specific organisation.

ASSESSMENT CRITERION 2

2. The functions of a company within their own business sector are identified with reference to a specific organisation.

ASSESSMENT CRITERION 3

3. The statutory positions and their current incumbents are identified in the named organisation.

SPECIFIC OUTCOME 3

Explain how their own business sector is regulated

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

1. The industry's main representative body is identified, and its functions are explained in relation to the regulation of the industry.

ASSESSMENT CRITERION 2

2. The role and functions of any other principle regulatory bodies governing the industry are explained as they apply to the industry.

ASSESSMENT CRITERION 3

3. Reasons are given to explain why the industry is regulated with examples of the consequences of an unregulated environment.

ASSESSMENT CRITERION 4

4. The Codes of Practice that relate to the industry are identified and the main points listed in summary form.

SPECIFIC OUTCOME 4

Identify legislation that applies to their own business sector

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

1. The legislation that controls the industry is identified and the main points addressed in the relevant Acts are noted in a mind map.

ASSESSMENT CRITERION 2

2. Amendments are identified that have been made to the different legislation in the last two years.

ASSESSMENT CRITERION 3

3. The manner in which industry regulation protects the customer is understood and explained with reference to specific business activities within the industry.

UNIT STANDARD ACCREDITATION AND MODERATION OPTIONS

Accreditation and Moderation:

- Accreditation for this Unit Standard shall be from the Services Seta Education and Training Quality Assurer (SSETQA) through assessment by a registered Assessor. Assessment should be contextual and be conducted in the workplace as far as possible.
- Assessors must be registered as an Assessor and Moderators must be registered as moderators with SSETQA.
- SSETQA will co-ordinate all moderation activities in accordance with their policies and procedures.

Critical Cross-field Outcomes (CCFO):**UNIT STANDARD CCFO COMMUNICATING**

Learners can use visual and mathematical communication skills when graphically depicting the structure of an organisation within their own business sector and using a mind map to depict the legislation that controls their industry.

UNIT STANDARD CCFO DEMONSTRATING

Learners are able to demonstrate the world as a set of related systems by recognising the effects of the applicable legislation has on their industry.

UNIT STANDARD CCFO CONTRIBUTING

Learners are able to explore a variety of strategies of learning more effectively by using the mind map to depict legislation affecting their industry.

QUALIFICATIONS UTILISING THIS UNIT STANDARD:

	ID	QUALIFICATION TITLE	PRE-2009 NQF LEVEL	NQF LEVEL	STATUS	END DATE	QUALITY ASSURING BODY
Core	48864	National Certificate: Auctioneering Support	Level 3	NQF Level 03	Passed the End Date - Status was "Reregistered"	2011-02-16	SERVICES until Last Date for Achievement
Core	59365	National Certificate: Freight Forwarding and Customs Compliance	Level 3	NQF Level 03	Reregistered	2015-06-30	TETA
Core	50541	National Certificate: Locksmithing	Level 3	NQF Level 03	Reregistered	2015-06-30	SAS SETA
Core	49276	Further Education and Training Certificate (FETC): Trade Exhibitions	Level 4	NQF Level 04	Reregistered	2015-06-30	SERVICES
Core	57713	Further Education and Training Certificate: Specialist Security Practices	Level 4	NQF Level 04	Reregistered	2015-06-30	SAS SETA
Elective	49648	National Certificate: New Venture Creation (SMME)	Level 2	NQF Level 02	Reregistered	2015-06-30	SERVICES
Elective	67465	National Certificate: Business Administration Services	Level 3	NQF Level 03	Reregistered	2015-06-30	As per Learning Programmes recorded against this Qual
Elective	67589	National Certificate: Equine Practices	Level 3	NQF Level 03	Reregistered	2015-06-30	CATHSSETA

Elective	58577	National Certificate: General Security Practices	Level 3	NQF Level 03	Reregistered	2015-06-30	SAS SETA
Elective	60650	Professional Qualification: Business Administration	Level 3	NQF Level 03	Reregistered	2015-06-30	As per Learning Programmes recorded against this Qual
Elective	80546	Further Education and Training Certificate: Auctioneering Support Services	Level 4	NQF Level 04	Reregistered	2015-06-30	SERVICES
Elective	61595	Further Education and Training Certificate: Business Administration Services	Level 4	NQF Level 04	Reregistered	2015-06-30	As per Learning Programmes recorded against this Qual
Elective	58697	Further Education and Training Certificate: Electronic Security Installation Practices	Level 4	NQF Level 04	Reregistered	2015-06-30	As per Learning Programmes recorded against this Qual
Elective	48889	Further Education and Training Certificate: Hiring Operations	Level 4	NQF Level 04	Reregistered	2015-06-30	SERVICES
Elective	58800	Further Education and Training Certificate: Project Support Services	Level 4	NQF Level 04	Reregistered	2015-06-30	SERVICES
Elective	65949	Further Education and Training Certificate: Supervision of Construction Processes	Level 4	NQF Level 04	Reregistered	2015-06-30	CETA
Elective	61849	Further Education and Training Certificate: Train Driving	Level 4	NQF Level 04	Reregistered	2015-06-30	TETA