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**SOUTH AFRICAN QUALIFICATIONS AUTHORITY  
REGISTERED UNIT STANDARD:**

**Conduct access and egress control**

<b>SAQA US ID</b>	<b>UNIT STANDARD TITLE</b>			
244189	Conduct access and egress control			
<b>ORIGINATOR</b>		<b>ORIGINATING PROVIDER</b>		
SGB Security				
<b>QUALITY ASSURING BODY</b>				
-				
<b>FIELD</b>			<b>SUBFIELD</b>	
Field 08 - Law, Military Science and Security			Safety in Society	
<b>ABET BAND</b>	<b>UNIT STANDARD TYPE</b>	<b>PRE-2009 NQF LEVEL</b>	<b>NQF LEVEL</b>	<b>CREDITS</b>
Undefined	Regular	Level 4	NQF Level 04	7
<b>REGISTRATION STATUS</b>		<b>REGISTRATION START DATE</b>	<b>REGISTRATION END DATE</b>	<b>SAQA DECISION NUMBER</b>
Reregistered		2012-07-01	2015-06-30	SAQA 0695/12
<b>LAST DATE FOR ENROLMENT</b>		<b>LAST DATE FOR ACHIEVEMENT</b>		
2016-06-30		2019-06-30		

In all of the tables in this document, both the pre-2009 NQF Level and the NQF Level is shown. In the text (purpose statements, qualification rules, etc), any references to NQF Levels are to the pre-2009 levels unless specifically stated otherwise.

This unit standard replaces:

US ID	Unit Standard Title	Pre-2009 NQF Level	NQF Level	Credits	Replacement Status
11496	Ensure asset protection through access and egress control	Level 3	NQF Level 03	10	Complete

**PURPOSE OF THE UNIT STANDARD**

The purpose of this unit standard is to equip learners with the necessary skill, knowledge and attributes that will enable them to man an access control point. They will also be able to execute access control duties in a manner that will contribute towards the safety of an organisation or environment. The competencies outlined in this unit standard will also lead to the minimising of physical losses for an organisation. This unit standard will enable security personnel who are working at an access control point to control vehicles, goods and persons as they enter or leave the security area with the ultimate purposes of safeguarding the organisation against external threat and potential losses.

A person credited with this unit standard will be able to:

- Explain access and egress control functions.
- Control people, vehicles and materials at an access and egress control point.
- Search people, goods and vehicles.
- Escort authorised persons and vehicles.

**LEARNING ASSUMED TO BE IN PLACE AND RECOGNITION OF PRIOR LEARNING**

- Communication at NQF Level 2 or equivalent.
- Unit Standard: "Apply legal aspects in a security environment".

**UNIT STANDARD RANGE**

- Access control refers to the entering of premises while egress refers to the exiting of premises.
- A given situation may refer to but is not limited to role-plays, structured scenarios, case studies and given scenarios.
- For the purposes of this unit standard all methods and processes must be applied in line with legal prescripts and prescribed operating procedures.

**Specific Outcomes and Assessment Criteria:****SPECIFIC OUTCOME 1**

Explain access and egress control functions.

**ASSESSMENT CRITERIA****ASSESSMENT CRITERION 1**

Access and egress control functions are described in terms of authorised and unauthorised persons, vehicles and goods.

**ASSESSMENT CRITERION RANGE**

Functions refer to functions used when entering and leaving a secured area.

**ASSESSMENT CRITERION 2**

Types of positive identification systems used on access control sites are identified to determine when which systems should be used.

**ASSESSMENT CRITERION RANGE**

Types of positive identification systems may include but are not limited to manual operated systems and electronic operated system (visual, audio and biometric), physical and computer systems used for positive identification of people vehicles and goods.

**ASSESSMENT CRITERION 3**

Methods in which access and egress control can be conducted are described in line with potential risk and threat and client requirements.

**ASSESSMENT CRITERION RANGE**

Potential risks and threats may include but are not limited to the level of threat in comparison to the financial resources needed to implement a specific access control measure.

**ASSESSMENT CRITERION 4**

The importance of portraying a client-focused approach is explained in an access and egress control environment.

**ASSESSMENT CRITERION 5**

Emergency access and egress control procedures at a given site are described in order to contribute towards emergency preparedness.

**SPECIFIC OUTCOME 2**

Control people, vehicles and materials at an access and or egress control point.

**ASSESSMENT CRITERIA****ASSESSMENT CRITERION 1**

A positive identification is made in accordance with the prescribed access and egress control procedure.

**ASSESSMENT CRITERION 2**

Unauthorised and authorised persons, vehicles and goods are managed in accordance with the access and egress control procedures for a given site.

**ASSESSMENT CRITERION 3**

The reasons why the movement of persons, vehicles and goods must be recorded manually and or electronically are explained in terms of the effect on the security of a site.

**ASSESSMENT CRITERION 4**

Observation techniques are applied at a given site in order to detect potential safety and security risks and threats.

#### **ASSESSMENT CRITERION RANGE**

- Risks may include but are not limited to security risks, and OHS related risks.
- Observation may include but is not limited to the observation of vehicles, persons and goods as well as the surveillance through electronic detection systems and physical observations.

#### **SPECIFIC OUTCOME 3**

Search persons, goods and vehicles.

#### **ASSESSMENT CRITERIA**

##### **ASSESSMENT CRITERION 1**

Potential risks and threats are identified by searching and observing persons, goods and vehicles.

##### **ASSESSMENT CRITERION 2**

The reasons for searching persons, vehicles and goods are explained in terms of access and egress control principles.

##### **ASSESSMENT CRITERION 3**

The movement of authorised and unauthorised persons, vehicles and goods are controlled in a given situation.

#### **ASSESSMENT CRITERION RANGE**

- Authorised and unauthorised goods may include but is not limited to company property, assets, dangerous goods, hazardous goods and dependence forming drugs.
- Hazardous substances may include but is not limited to hazardous chemical substances, radioactive substances, dangerous goods may include but is not limited to explosive substances, dangerous weapons, firearms.

##### **ASSESSMENT CRITERION 4**

Authorised items are differentiated from unauthorised items at a given access and egress control point.

#### **ASSESSMENT CRITERION NOTES**

Items required to be kept at access or egress control point are secured and returned to legal owner in same condition as received in accordance with legal prescripts and prescribed operating procedures.

##### **ASSESSMENT CRITERION 5**

Searching techniques are conducted in order to identify authorised and or unauthorised items.

#### **ASSESSMENT CRITERION RANGE**

Searching techniques may include but is not limited to searching with due regard to decency, respecting the privacy of individuals, obtaining consent and following a systematic approach in line with legal prescripts and prescribed operating procedures.

##### **ASSESSMENT CRITERION 6**

Methods of controlling authorised and unauthorised items are identified and applied in a given situation.

#### **SPECIFIC OUTCOME 4**

Escort authorised persons, goods and vehicles.

#### **OUTCOME RANGE**

- Escort may include but is not limited to accompanying persons, goods and vehicles in reaching their destination on a given security premises.
- Escorting does not refer to close protection escorting practices or assets in transit practices.

#### **ASSESSMENT CRITERIA**

##### **ASSESSMENT CRITERION 1**

Environments, persons, goods and vehicles are observed in order to identify potential risks and threats pertaining to the escorting function.

##### **ASSESSMENT CRITERION 2**

Reasons for escorting authorised persons are explained in relation to the restriction of access to unauthorised areas.

**ASSESSMENT CRITERION 3**

Reasons for knowing site lay-out and personnel locations are explained in order to escort to correct destination.

**ASSESSMENT CRITERION 4**

Authorised persons are escorted in line with escorting principles in a given situation.

**ASSESSMENT CRITERION RANGE**

Escorting principles may include but is not limited to keeping persons in visual contact, reaching destination, delivery of person.

**UNIT STANDARD ACCREDITATION AND MODERATION OPTIONS**

- An individual wishing to be assessed (including through RPL) against this unit standard may apply to an assessment agency, assessor or provider institution accredited by the relevant ETQA.
- Anyone assessing a learner against this unit standard must be registered as an assessor with the relevant ETQA.
- Any institution offering learning that will enable achievement of this unit standard or assessing this unit standard must be accredited as a provider with the relevant ETQA.
- Moderation of assessment will be conducted by the relevant ETQA at its discretion.

**UNIT STANDARD ESSENTIAL EMBEDDED KNOWLEDGE**

- Current sections of the Firearms Control Act 60 of 2000 that deal with the safekeeping and storage of firearms.
- Current section of the Criminal Procedures Act 51 of 1977 which deal with access and egress control and law search and seizure (currently section 23).
- Current sections of the Dangerous Weapons Act that deal with restriction of weapons.
- Current sections of specific Acts specific workplace environments:
  - > National Key Points Act, Civil Aviation Offences Act.
- Current sections of the Constitution that deal with access and egress control.
- Current sections of the Trespass Act which deal with access and egress control.
- Current sections of the Road Traffic Act which deal with access and egress control.
- Current sections of the Access to Public Premises Act which deal with access and egress control.
- Current sections of the Fencing Act which deal with access and egress control.
- Current sections of the General Law Amendment Act that deal with access and egress control.
- Current sections of the SIRA Act 56 of 2001.
- Current sections of the Occupational Health and Safety Act that deal with access and egress control.
- Context Specific:
  - > Training provider user manuals.
  - > Specifications, agreements and policies and procedures.
- Resources required for Assessment:
  - > Safety equipment and protective uniform/clothes.
  - > Communications equipment.
  - > Necessary administrative and stationary issue.
  - > First aid/fire fighting equipment and relevant access/egress screening equipment.
  - > Visitors/contractors.
  - > Delivery/visitor vehicle.
  - > Criterion referenced assessment instructions/tools.
  - > Operating procedures and security principles.
  - > The application of access/egress control techniques.
  - > Search and seizure procedures and techniques.
  - > Affecting a lawful arrest.
  - > Physical restraining techniques.
  - > Written reports.
  - > Permit systems.
  - > Site-specific access and egress control equipment.
  - > Practical communications.
  - > Interpersonal skills.

**UNIT STANDARD DEVELOPMENTAL OUTCOME**

N/A

**UNIT STANDARD LINKAGES**

N/A

**Critical Cross-field Outcomes (CCFO):****UNIT STANDARD CCFO IDENTIFYING**

Identify and solve problems pertaining to the control of people, vehicles and materials at an access and egress control point and when searching people, goods and vehicles.

#### **UNIT STANDARD CCFO WORKING**

Work effectively with all role-players in the process of effecting of access and egress control activities.

#### **UNIT STANDARD CCFO ORGANISING**

Organise oneself and one's activities so as to be ready at all times to implement access and egress control as per requirements.

#### **UNIT STANDARD CCFO COLLECTING**

Collect, analyse, organise and critically evaluate information relating to the control of people, vehicles and goods at a control point.

#### **UNIT STANDARD CCFO COMMUNICATING**

Communicate effectively with people during the implementation of access and egress control measures.

#### **UNIT STANDARD CCFO SCIENCE**

Use science and technology to effect access and egress control.

#### **UNIT STANDARD CCFO DEMONSTRATING**

Understand the world as a set of related systems where the poor implementation of access and egress control can have negative and security impact on the organisation.

#### **QUALIFICATIONS UTILISING THIS UNIT STANDARD:**

	<b>ID</b>	<b>QUALIFICATION TITLE</b>	<b>PRE-2009 NQF LEVEL</b>	<b>NQF LEVEL</b>	<b>STATUS</b>	<b>END DATE</b>	<b>QUALITY ASSURING BODY</b>
Core	<a href="#">58577</a>	National Certificate: General Security Practices	Level 3	NQF Level 03	Reregistered	2015-06-30	SAS SETA
Elective	<a href="#">61609</a>	Further Education and Training Certificate: Volunteer Support	Level 4	NQF Level 04	Reregistered	2015-06-30	As per Learning Programmes recorded against this Qual